

# SHEKH SADDAM RAMJANBHAI

HOUSE NO 66, SANJARI PARK 2, PETHAPUR, GANDHINAGAR , GUJARAT - 382610  
7600971512 | shekh.saddam92@gmail.com

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## CAREER OBJECTIVE

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To put in the maximum efforts and knowledge, that I have acquired, for the growth of the organization and to establish myself as an outstanding software professional for developing Innovative and quality software solutions. To obtain an Office & Clerical position in which my customer service, bookkeeping, personal, Clerical and General office skills will contribute to greater office efficiency and productivity.

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## EXPERIENCE

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- **TECH MAHINDRA** 1/11/2016 - 1/01/2017  
ASSOCIATED CUSTOMER SUPPORT
- **SBI LIFE INSURANCE COMPANY LTD** 15/06/2017 -  
INSURANCE ADVISOR

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## EDUCATION

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- **G.S. E. B**  
SSCwith 60.62  
2008
- **G. S. H. E. B**  
H. S. Cwith 55.14  
2010
- **GUJARAT UNIVERSITY**  
B. COMwith 48.00  
2013

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## TECHNICAL SKILLS

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- TALLY. ERP9 RUNNING NOW
- "CCC" WITH 50% IN DOEACC SOCIETY (CERTIFICATE COURSE ON COMPUTER CONCEPT )

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## PERSONAL STRENGTHS

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I HAVE VERY WORK HARD

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## PERSONAL PROFILE

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- Date of Birth : 14/11/1992
- Marital Status : SINGLE
- Nationality : INDIAN
- Known Languages : HINDI, GUJARATI, ENGLISH

- Hobby : PLAYING GAME

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### DECLARATION

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I here by declare that the information in this documents is accurate and true to the best of my knowledge & belief. I can be reached at the contact number above or at my email address.

A handwritten signature in black ink, consisting of a stylized 'S' followed by a horizontal line.

**SHEKH SADDAM RAMJANBHAI**